

Little Tot Nursery School

Financial Agreement

Child's Name: _____

Address: _____

Street

City

Zip

Name of person(s) responsible for tuition payments: _____

Registration Fee: A non-refundable registration fee of \$65.00 must be paid to secure you child's placement in class.

Tuition Payments: Tuition payments are due the first of the month starting in AUGUST. Your last payment will be due on May 1st. A tuition coupon must be included with your payment. Payments not received by the first of the month are subject to a late fee of \$5.00 per day. All tuition payments are to be mailed to: 532 Fifth Ave ~ Troy, NY 12182. You may pay with a check, credit card, or via our website (There is a \$10.00 fee for using a credit card online). If you are paying with cash, please place it in an envelope with your child's name on it and HAND IT TO Mrs. Dönmez ONLY. There is a \$30.00 service charged for all returned checks, and NO FURTHER personal checks will be accepted. Late payments will be considered cause for dismissal.

Absences: Please understand that tuition must be paid even if a child is absent due to sickness or personal vacation. Commitments for salaries, insurance, taxes, supplies and maintenance go on regardless of attendance.

Withdrawal: A two-week notice must be given in writing before withdrawing your child from school. Failure to give notice does not cancel your tuition debt. You will still be responsible for paying the current months tuition.

Late Charges: There will be a \$1.00 per minute charge for every minute late you are picking up your child. Your child must be picked up from school on time each day. Continual lateness will be considered cause for dismissal.

Agreement: I have read the above financial agreement and understand the terms and conditions stated within it. I agree to pay the registration fee, tuition, late fees, late pick up fees credit card fees, and returned check fees as stated above. I agree to give a written two-week notice if I choose to withdrawal my child. If I do not give a written two-week notice I forfeit the current month's tuition. I understand that tuition is due regardless of my child's attendance due to sickness or personal vacation and agree to make payments in a timely manner.

Signature of person responsible for payment

____/____/____
Date